
UNIVERSAL SOMPO GENERAL INSURANCE COMPANY LIMITED

ARCHIVAL POLICY

Version 2.0

Document Control

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		Particulars
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Approved By	:	Board of Directors
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Issue / Revision History:

Ver	Approved by	Issue / Revision Date	Description
1.0	BOD	10 th February 2025	New Policy
2.0	BOD Proposed	11 th February 2026	Reviewed with no changes

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i. Objective and Legal Framework:

Universal Sompo General Insurance Company Limited (“Company”) is in the business of general insurance, and presently has its non-convertible debentures listed on the BSE Limited (“Stock Exchange”).

The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI Listing Regulations”) requires listed companies to disclose on its website all such events or information which has been disclosed to stock exchange(s) under Regulation 51 of the SEBI Listing Regulations, and such disclosures shall be hosted on the website of the Company for a minimum period of five years and thereafter as per the Archival Policy of the Company, as disclosed on its website.

The Company has adopted this Policy for archival of the disclosures made on the website for information and events communicated to the BSE Limited under SEBI Listing Regulations and shall be effective from the date of approval of Board of Directors.

ii. Interpretation:

All the words and expressions used in this Policy, unless defined herein, shall have meaning assigned to them in the Companies Act, 2013, rules made thereunder, SEBI Listing Regulations and other applicable statutory enactments (collectively, the ‘Applicable Laws’), as the case may be, as amended, from time to time.

iii. Policy:

The events or information which have been disclosed by the Company to the Stock Exchange(s) under Regulation 51 of the SEBI Listing Regulations will be hosted/ published on the website of the Company for a period of five years from date of its initial posting/ hosting. These disclosures may be removed / deleted from the website after expiry of five years from the afore-mentioned date. The said documents will be preserved by the Company for such period as stated in the Company’s Policy for Preservation of Documents.

iv. Amendments:

The SEBI Listing Regulations, or any other statutory enactments, laws, etc., as amended from time to time and applicable to the Company, shall prevail and will be complied even if the said statutory provisions/ amendments are not specifically incorporated in this Policy.

In the event of any conflict between the provisions of this Policy and the SEBI Listing Regulations or any other statutory enactments, laws, the stricter provisions, compliant with the Applicable Law shall prevail.

v. Review:

The Board may review and amend this Policy from time to time, as may be deemed necessary.

vi. Disclosures:

This policy shall be hosted on the website of the Company.
