

This is an Internal document.

## MACHINERY BREAKDOWN INSURANCE POLICY (COMMERCIAL) - CLAIM FORM

If any detail or information is not readily available, please do not delay dispatch of this form and such particulars may be sent later.

Policy to. \_\_\_\_\_

Claim to. \_\_\_\_\_

### A. INSURED

Name _____	
Address line 1 _____	City _____ Pin Code _____
Address line 2 _____	State _____
Phone No. _____	Mobile No. _____ Email _____
Business/Occupation _____	Period of Insurance From ____/____/____ To ____/____/____
Limit of Indemnity under the Policy _____	

### B. DETAILS OF LOSS

Date of Loss ____/____/____ Time ____:____ AM / PM																																																																			
<b>LOSS LOCATION</b>																																																																			
Address line 1 _____																																																																			
Address line 2 _____																																																																			
City _____	State _____ Pin Code _____																																																																		
Phone No. _____	Mobile No. _____ Email _____																																																																		
Describe cause of Loss/Damage _____																																																																			
Estimated Loss (Rs.) _____																																																																			
<div style="display: flex; justify-content: space-between; padding: 5px;"> <span>WITNESS DETAILS</span> <span>INFORMATION TO AUTHORITY</span> </div>																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Is any witness available for accident / loss!</td> <td>Yes</td> <td>No</td> </tr> <tr> <td colspan="3">If "Yes", specify/</td> </tr> <tr> <td>Name of the witness</td> <td colspan="2">_____</td> </tr> <tr> <td>Address line 1</td> <td colspan="2">_____</td> </tr> <tr> <td>Address line 2</td> <td colspan="2">_____</td> </tr> <tr> <td>City</td> <td colspan="2">_____</td> </tr> <tr> <td>State</td> <td colspan="2">_____</td> </tr> <tr> <td>Pin Code</td> <td colspan="2">_____</td> </tr> <tr> <td>Phone to.</td> <td colspan="2">_____</td> </tr> <tr> <td>Mobile to.</td> <td colspan="2">_____</td> </tr> <tr> <td>Email</td> <td colspan="2">_____</td> </tr> </table>	Is any witness available for accident / loss!	Yes	No	If "Yes", specify/			Name of the witness	_____		Address line 1	_____		Address line 2	_____		City	_____		State	_____		Pin Code	_____		Phone to.	_____		Mobile to.	_____		Email	_____		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Have any authority/ been informed about</td> <td>Yes</td> <td>No</td> </tr> <tr> <td colspan="3">Accident / Loss? If "Yes", specify /</td> </tr> <tr> <td>Name of the Authority/ Contact</td> <td colspan="2">_____</td> </tr> <tr> <td>Person</td> <td colspan="2">_____</td> </tr> <tr> <td>Authority/ reference no.</td> <td colspan="2">_____</td> </tr> <tr> <td>Address line 1</td> <td colspan="2">_____</td> </tr> <tr> <td>Address line 2</td> <td colspan="2">_____</td> </tr> <tr> <td>City</td> <td>_____</td> <td>State _____</td> </tr> <tr> <td>Pin Code</td> <td colspan="2">_____</td> </tr> <tr> <td>Phone to.</td> <td>_____</td> <td>Mobile No. _____</td> </tr> <tr> <td>Email</td> <td colspan="2">_____</td> </tr> </table>	Have any authority/ been informed about	Yes	No	Accident / Loss? If "Yes", specify /			Name of the Authority/ Contact	_____		Person	_____		Authority/ reference no.	_____		Address line 1	_____		Address line 2	_____		City	_____	State _____	Pin Code	_____		Phone to.	_____	Mobile No. _____	Email	_____	
Is any witness available for accident / loss!	Yes	No																																																																	
If "Yes", specify/																																																																			
Name of the witness	_____																																																																		
Address line 1	_____																																																																		
Address line 2	_____																																																																		
City	_____																																																																		
State	_____																																																																		
Pin Code	_____																																																																		
Phone to.	_____																																																																		
Mobile to.	_____																																																																		
Email	_____																																																																		
Have any authority/ been informed about	Yes	No																																																																	
Accident / Loss? If "Yes", specify /																																																																			
Name of the Authority/ Contact	_____																																																																		
Person	_____																																																																		
Authority/ reference no.	_____																																																																		
Address line 1	_____																																																																		
Address line 2	_____																																																																		
City	_____	State _____																																																																	
Pin Code	_____																																																																		
Phone to.	_____	Mobile No. _____																																																																	
Email	_____																																																																		

### C. DETAILS OF OTHER INSURANCE

Is the Loss/damage covered under any other Insurance? If "Yes", specify details and attach copy of policy		<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of the Insurer _____		
Address line 1 _____		
Address line 2 _____		
City _____	State _____	Pin Code _____
Landline No. _____	Mobile to. _____	
Period of Insurance	Email _____	
From ____/____/____	To ____/____/____	Amount of Insurance _____

This is an Internal document.

#### D. DETAILS OF OTHER INTEREST

Is the insured sole owner of the property? If "No", specify/	Yes	No
Nature of Insured interest _____		
Person/s who has interest on property _____		
His nature of interest _____		
Address line 1 _____ Address line 2 _____		
City _____ State _____ Pin Code _____		
Phone to. _____ Mobile No. _____ Email _____		

#### E. DETAILS OF ITEMS AFFECTED

SL. No.	DESCRIPTION OF EQUIPMENT	MAKER NAME	YEAR OF MAKE	SL.NO./ MACHINE NO.	SUM INSURED RS.	DATE OF LAST MAINTENANCE	EXPIRY OF AMC/ WARRANT Y	COST OF REPAIRS REPLACEMENT

Has the affected equipment undergone any repairs previously? Yes      No

If "Yes", the nature of such repairs

Date of repair	Nature of repair	Parts affected	Cost of repair

#### F. DETAILS OF REPAIR

Is the repair being carried out In-house?	Yes	No
If "Yes", specify submit job-Work Estimates along with Pro-forma Invoices of Spare Parts to be replaced		
If "No", speci/ following details		
Name of the Repairer _____		
Name of the Contact person _____		
Address line 1 _____		
Address line 2 _____		
City _____	State _____	Pin Code _____
Phone to. _____	Mobile No. _____	Email _____

#### G. DETAILS OF PREVIOUS LOSSES

Claims lodged during the preceding 3 years	Yes	No												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Claim Year</th> <th>Claim Description</th> <th>Amount Rs.</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>			Claim Year	Claim Description	Amount Rs.									
Claim Year	Claim Description	Amount Rs.												

This is an Internal document.

#### H. DETAILS OF OTHER INFORMATION

Do you wish to provide any other information? If "Yes", specify/ _____ _____ _____ _____	Yes      No
--	-------------

#### Declaration

1. I/We agree to provide additional information to the Company if required. I/We are the above insured, and I/We guarantee the truthfulness of the above statement in every respect, to the best of my/our knowledge and belief, and if I/We have made any false or fraudulent statement, or have suppressed or concealed any material facts, the policy will be cancelled and all rights in respect of past or future claims will be reserved.
2. I/We understand that the Company reserves the right to verify & obtain my identity, address, facts and documents relating to the policy and claim with rating agencies, third parties or service providers.
3. I/We have read and understood the privacy policy of the Company at [www.universalsompo.com](http://www.universalsompo.com) and I/We unconditionally agree and bind myself/ourselves to all the terms and conditions of your privacy policy as amended from time to time.
4. I/We have received a list of documents with this claim form and have understood all the requirements to be fulfilled for scrutiny and processing of this claim and the Company shall not be responsible for any delay in scrutiny and processing/settlement of claim due to claimant's non-fulfilment of requirements including non-submission of the required documents/information as mentioned above.
5. I/We declare that the details of all persons having an interest in the property in respect of which the claim is being made are provided as per the proposal form or by way of an endorsement in the policy. Except as disclosed in this claim form, no claim for the same or similar loss has been made or lodged with any other insurance company.
6. I/We hereby give my/our consent to the Company to verify and obtain my/our identity/address proof/ bank details as well as the identity/address proof of the Insured / Beneficial Owner through Central KYC Registry or UIDAI or through any other modes for the purpose of undertaking KYC.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Insured

Toll free: 1-800-12-4030. Helpline: 012-26748600. Email: [contactclaims@universalsompo.com](mailto:contactclaims@universalsompo.com)